



Nature Coast Volunteer Center of Citrus County, Florida

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In order to serve you better please submit position descriptions for all the roles volunteers serve at your organization. If you are recruiting for a position and would like our assistance please send an e-mail with the position title and we will refer interested volunteers to you.

Volunteer Position Description

Organization Name: _____

Position Title: _____

Reports to: _____

Overview of position: _____

Specific Tasks:

1. _____

2. _____

3. _____

4. _____

5. _____

Shifts/Time Required: _____

Qualifications: _____

Physical/Age Requirements: _____

Skills/Education: _____

Experience: _____

Training Required: _____

Other: _____

Benefits to the Volunteer: _____

Drafted by: _____ Date _____